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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM
_____ School Year

TYPE OF DRILL

- ☐ Fire Drill – ***5 required**
  Conduct one prior to 12/1*
- ☐ Tornado (Take Shelter) Drill – ***2 required**
  Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- ☑ Lock Down – ***3 required**
  Conduct one prior to 12/1*
- ☐ AED/Cardiac Event
- ☐ Other (e.g. bus evac.)

TIME OF DRILL

- ☑ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events (e.g. Lunch)

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Carter Middle School

Date of Drill 12/11/2017 Time drill was held 1:45 p.m.

Exact time required to evacuate/shelter/secure 4 minutes

Total Participants Entire Shcool

Remarks Internal lockdown. All staff and students were in their correct locations. The building was silent; no problems were encountered.

Total required drills complete to date 5th

Name and title of person conducting drill Amy Hendry, Principal

Signature of person conducting drill Amy Hendry Digitally signed by Amy Hendry Date: 2018.01.16 12:08:02 -05'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 01/16/2018

Submit Form