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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2017 - 2018 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required** **Conduct one prior to 12/1***	☑ Standard
☑ Tornado (Take Shelter) Drill – ***2 required** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☐ Lock Down – ***3 required** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Carter Middle School

Date of Drill 3/23/2018 Time drill was held 2:00 p.m.

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants Entire School & Staff

Remarks An announcement was made to take cover for a shelter in place drill.
All staff and students went to their assigned room to take cover.
Everything went well with no problems during the drill.

Total required drills complete to date 7

Name and title of person conducting drill Paul Yestrepsky, Assistant Principal

Signature of person conducting drill Deborah Sjo Conrad Digitally signed by Deborah Sjo Conrad Date: 2018.03.23 14:27:04 -04'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 3/23/2018

Submit Form